



**NOTICE**  
**Carter Memorial Library Board Meeting**  
**AGENDA**

**Date: MONDAY, APRIL 21**

**Time: 4:30 PM**

**Place: Carter Memorial Library**

- I. Call to order
- II. Roll call and introductions
- III. Public comments
- IV. Approval of agenda
- V. Approval of minutes from March 17, 2025
- VI. February 2025 vouchers payable
- VII. Informational items
  - a. February 2025 revenues\*
  - b. February 2025 expenditures\*
  - c. February 2025 donations
- VIII. Director's report
  - a. March 2025 statistics
- IX. Unfinished business
  - a. Property manager job description/employment status updates\*
- X. New business
  - a. Moving and/or skipping September meeting\*
  - b. Fair Labor Standards Act, Jan. 1, 2025\*
- XI. Future agenda items
- XII. Adjourn

*\*Indicates a vote may be required*

*Posted: April 17, 2025*

*By Anna Dinkel, Library Director*

*Please note, under the provisions of the Americans with Disabilities Act, if special accommodations are necessary to attend the meeting, please notify the director at 920-685-7016.*

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**2025 Board Meeting Schedule**

Meetings are at 4:30 pm on the 3<sup>rd</sup> Monday of the month.

~~January 20~~

~~February 17~~

~~March 17~~

April 21

May 19

June 16

NO MEETING IN JULY

August 18

September 15

October 20

November 17

NO MEETING IN DECEMBER