

**Carter Memorial Library**  
**Library Board Meeting**  
**Monday, February 17, 2020**  
**4:30 PM**

1. **Call to Order:** President Marge Franzke called the meeting to order at 4:35 p.m. in the Carter Memorial Library Alder Room.

2. **Roll:** Those present were Director Julie Stobbe, President Marge Franzke, Barbara Hodgen, Stacey Wright, Tom Ellis, Ann Reise, Janet Abalan and Nicole Bahn. Absent, Jim Braasch.

3. **Public Comments:** No visitors.

4. **Business**

a. **Minutes:** Abalan made a motion to approve the minutes of the January 20 board meeting. Bahn seconded. Motion passed. Hodgen abstained.

b. **Revenues:** There was a brief discussion on the December revenues.

- Bahn noted a CD that will renew next month at Fortifi. It was suggested that it's interest be checked against what current Verve rates are. Stobbe will check both places and report to Bahn. A recommendation will then be made.
- Hodgen made a motion to approve the December 2019 revenues. Wright seconded. All were in favor. Motion passed.
- January revenues and February revenues (if ready) will be discussed at the March meeting.

c. **Expenditures:**

- The November revenue sheet was a revised statement.
- December revenues were discussed briefly.
- A motion was made by Bahn to accept the November and December expenditures with a second by Ellis. Motion carried.

d. **Fine Free**

- A short discussion on "Fine Free Libraries" was had. Director Stobbe indicated that many area libraries are going in that direction and listed several. Director Stobbe also directed the board's attention to two handouts, one from Oshkosh and one from Marshall as to how going fine free has affected libraries, what fine free means, and also some rationale to support going fine free. No decision was made at this time, but going fine free will be revisited at the next meeting. It will be added to the March agenda. At this time no motion was made and no vote taken.

5. **Informational Items:**

a. **Statistics.**

- There was a brief discussion on the January statistics. Director Stobbe pointed out the increase in Shoutbomb usage. This service has decreased fines collected.

- b. **2019 State Report** (informational item only)
- c. **Donations:** December donations were reported
- d. **Director's Report**
  - National Library week is April 19-25.
  - Director Stobbe met with Stephanie Hawkins at a Future Omro Partnership event regarding local activities held in April and how they might affect National Library Week.
  - Director Stobbe, Becky Sell, and Hawkins have visited the idea of the library hosting the Omro Area Development Corporations annual stockholder meeting and Future Omro Business & Brews After-Hours. Stobbe and Sells felt this was a good way to reach out to a different sector of the Omro Community.
  - There has been some interest in the rental property but no contract at this time.
  - Ellis was commended for fixing a bedroom door that wouldn't close due to the new carpet installation.
  - Stobbe has reran the ad in the paper seeking tenants for the vacant Library rental and on Craig's list. A suggestion was made to list it on "You Know You're From Omro when . . ." Stobbe will check with Linda Kutchenriter, City Administrator, to make sure that is acceptable and follow through accordingly.
  - Mayor Larry Wright has approved Abalan to finish Lisa Sharkey's term until April 2021.

6. **Closed session.** Wright motioned and Reise seconded that the board go into closed session pursuant to Section 19.85(1)© of the Wisconsin State Statutes in order to conduct review and establish Library Director 2019-2020 goals at 5:10 p.m. Wright made a motion to reconvene the open session at 5:33 p.m. Seconded by Reise.

7. **Agenda Items**

- The same agenda items will appear on the March agenda with the addition of fine free libraries and the elimination of the closed section.

8.. **Adjournment:** Abalan made a motion to adjourn the meeting. The motion was seconded by Reise. The motion passed and the meeting was adjourned at 5:38 p.m.

Respectfully submitted,  
Barbara Hodgen, secretary

**2020 Board Meeting Schedule**

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

March 16, 2020 (Planning for National Library Week)  
April 20, 2020  
May 18, 2020 (Reorganize Board)  
June 15, 2020 (Strategic Plan Up-date)

August 17, 2020 Preliminary Budget  
September 21, 2020  
October 19, 2020  
November 16, 2020