

**Carter Memorial Library  
Library Board Meeting  
Monday, August 16, 2021  
4:30 p.m.**

1. **Call to Order:** President Janet Abalan called the meeting to order at 4:31 p.m. in the Carter Memorial Library Alder Room.

2. **Roll:** Those present were Director Julie Stobbe, President Janet Abalan, Nicole Bahn, Eileen Cimermancic, Tom Ellis and Stacey Wright. Absent were Barbara Hodgen and Ann Reise. Cindy Ostrander arrived at 4:40pm.

3. **Public Comments:** No public comments.

4. **Business**

- a. **Minutes:** Wright made a motion to approve the minutes from the June 21, 2021 board meeting. Bahn seconded and the motion passed.
- b. **Revenues:** A motion was made by Ellis to accept the May and June 2021 revenues noting a CD coming due on Sept 17, 2021. The motion was seconded by Wright. Motion carried.
- c. **Expenditures:** A motion was made by Bahn to accept the May and June 2021 expenditures as written. The motion was seconded by Cimermancic. Motion passed.
- d. **431 E. Huron tenant request for an additional renter:** The motion was made by Ostrander to decline the request for an additional renter for that unit. The motion was seconded by Ellis. Motion carried.
- e. **Electric estimates for LED lights:** tabled
- f. **Oshkosh Foundation:** tabled

5. **Informational Items:**

- a. **May and June 2021 Vouchers Payable**
  - No discussion.
- b. **May & June Donations**
  - The Omro Carter Memorial Library Fund accepted donations in the amount of \$27.00 in May.
- c. **April Statistics**
  - Of note, phone call statistics are back to normal.
- d. **McMahon Architect update**
  - McMahon Engineers/Architects will be presenting the Library building plan at the City Council workshop on August 17, 2021 at 6:00pm. The Library Board is invited to attend.

e. **Director's Report:**

- Director Stobbe and staff Wendy Decker attended the Winnebago Fair and reported visiting with over 70 people while promoting libraries.
- Summer Reading participation is up this year.
- Friends of the Library are submitting a request to the City Council for American Rescue Plan Act (ARPA) funds.
- The Library Board accepted Rebekah Selle's resignation as Public Relations Coordinator effective immediately.

6. **Agenda Items**

- Agenda items for the September board meeting will remain as customary with the addition of LED electrical bids, wages, the possible transfer of additional account money to the Oshkosh foundation and any recent updates by the consultant hired to advise the City of Omro and Omro Carter Memorial Library Board.

7. **Adjournment:** Ostrander made a motion to adjourn the meeting. The motion was seconded by Bahn. The motion passed and the meeting was adjourned at 5:30 p.m.

Respectfully submitted,  
Julie Stobbe Director

**2021 Board Meeting Schedule**

Meetings will be held on the third Monday of each month at 4:30 p.m. with the exception of July and December.

September 20, 2021 (budget)

October 18, 2021

November 15, 2021