

**Carter Memorial Library
Library Board Meeting
Monday, March 21, 2022
4:30 p.m.**

1. **Call to Order:** President Janet Abalan called the meeting to order at 4:30 p.m. in the Carter Memorial Library Alder Room.

2. **Roll:** Those present were Director Julie Stobbe, President Janet Abalan, Nicole Bahn, Eileen Cimermanic, Tom Ellis, Anne Reise. Absent were Cindy Ostrander, Stacey Wright, and Barbara Hodgen.

3. **Public Comments:** No public comments.

4. **Business**
 - a. **Minutes:** A motion was made by Cimermanic to accept the February 21, 2022, minutes as written. A second was made by Bahn. Motion carried.
 - b. **Revenues:** A motion to accept the January 2022 and February 2022 revenues as written was made Ellis. The motion was seconded by Reise. Motion carried.
 - c. **Expenditures:** A motion to accept the January 2022 and February 2022 expenditures as written was made by Bahn. The motion was seconded by Cimermanic. Motion carried.
 - d. **Brochure Update Discussion and Changes:** It was suggested that a few spots be re-phrased. Bahn agreed to look over a 2nd draft of the brochure.

5. **Informational Items:**
 - a. **January 2022 and February 2022 Vouchers Payable**
 - No discussion.
 - b. **Library Card Application Update**
 - Updated wording on library card application to come in line with other libraries.
 - c. **January 2022 Donations**
 - Donation in the amount of \$500 was reported for this period.
 - d. **February 2022 Statistics**
 - No discussion
 - e. **Trustee Resignation**
 - The Board accepted the resignation of Ann Reise with their thanks for her service over the years.
 - The Board was asked to submit the names of community members who would be interested in being on the board to Director Stobbe.

f. ARPA Funds through the City 3 Ideas

- 1) Re-submit the Friends of the Library's request for funds to be designated to the expansion of the library by contributing to the cost of the interior furnishings.
- 2) Replacing the front door of the library.
- 3) Any other suggestions should be sent to Director Stobbe to forward to City Administrator.

g. New Director Finalize Search Committee

- 5 people have agreed to be on the committee.

h. Director Report:

- Upcoming events include planning the Summer Reading Program.
- Literacy Night at OES was a very pleasant event.
- Director attended last WTEX committee meeting.

6. Agenda Items

- Other standing items remain the same.
- Invite search committee to April board meeting to meet Clairellyn Sommersmith, Winnefox Assistant Director, who will help facilitate the search committee.

7. **Adjournment:** Reise made a motion to adjourn the meeting. The motion was seconded by Cimermancic. The motion passed and the meeting was adjourned at 5:35 p.m.

Respectfully submitted,
Julie Stobbe, Director

2022 Board Meeting Schedule

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

April 18, 2022

May 16, 2022

June 20, 2022

August 15, 2022

September 19, 2022

October 17, 2022

November 21, 2022