

**Carter Memorial Library
Library Board Meeting
Monday, Sept 20, 2021
4:30 p.m.**

1. **Call to Order:** President Janet Abalan called the meeting to order at 4:35 p.m. in the Carter Memorial Library Alder Room.
2. **Roll:** Those present were Director Julie Stobbe, President Janet Abalan, Nicole Bahn, Eileen Cimermanic, Cindy Ostrander, Ann Reise, and Tom Ellis. Absent were Barbara Hodgen and Stacey Wright.
3. **Public Comments:** No public comments.
4. **Business**
 - a. **Minutes:** Cimermanic made a motion to approve the minutes from the August 16, 2021 board meeting. Reise seconded and the motion passed.
 - b. **Revenues:** There was a discussion on renewal of Certificates of Deposit's. A motion was made by Ellis to act on Bahn's recommendations regarding renewal of the CD's and to accept the July 2021 revenues as written. The motion was seconded by Ostrander. Motion passed.
 - c. **Expenditures:** A motion was made by Ostrander to accept the July 2021 expenditures as written. The motion was seconded by Bahn. Motion passed.
 - d. **LED light bids:** A motion was made by Ostrander to accept the Witzke Electric Bid to install LED lights in the library. Funds to be taken from the Future Capital Expenditures account. The motion was seconded by Reise. Motion passed.
 - e. **Oshkosh Foundation update** (move \$\$) No action taken.
 - f. **2022 Budget** Director Stobbe presented the proposed budget for 2022. The column highlighted in green was accepted by the board after some discussion. Minor updates may occur. The Budget indicates
Director Stobbe at an hourly rate of \$28.88
Fraleigh at \$14.59
Decker at \$12.47
Santana at \$12.36
Mishka at \$11.29
Marketing position at \$17.17
Cimermanic made a motion to approve the proposed budget and Director Stobbe will submit to the City of Omro Administrator. Ostrander seconded the motion. Motion passed.
 - g. **Tree removal:** Director Stobbe presented a proposal to remove cottonwood trees in anticipation of future library expansion. The board requested an additional estimate and to make the city aware of our intent.

5. **Informational Items:**

a. **July 2021 Vouchers Payable**

- No discussion.

b. **July 2021 Donations**

- An anonymous donation of \$130.00.

c. **August 2021 Statistics**

- No discussion

d. **McMahon Architect update**

- Board would like to see the McMahon presentation.

e. **Director Report**

- Successful Summer Reading summary.
- Board invited to attend the October 9th Oktoberfest in Omro.
- Delinquent rental water bill.

6. **Agenda Items**

- Strategic Plan update
- COVID measures update
- Trustee Workshop summary from August webinars

7. **Adjournment:** Ostrander made a motion to adjourn the meeting. The motion was seconded by Bahn. Motion passed and the meeting was adjourned at 6:04 p.m.

Respectfully submitted,
Julie Stobbe Director

2021 Board Meeting Schedule:

Meeting times at 4:30 p.m.

October 18, 2021

November 15, 2021

Mission Statement

Carter Memorial Library promotes lifelong learning for our Omro community and surrounding areas by connecting people of all ages, providing education, information, and technology in an atmosphere of respect, safety, and accessibility.
Adapted June 2018