

**Carter Memorial Library
Library Board Meeting
Monday, November 15, 2021
4:30 p.m.**

1. **Call to Order:** President Janet Abalan called the meeting to order at 4:31 p.m. in the Carter Memorial Library Alder Room.

2. **Roll:** Those present were Director Julie Stobbe, President Janet Abalan, Nicole Bahn, Eileen Cimermancic, Tom Ellis, Cindy Ostrander, Ann Reise, Stacey Wright, and Barbara Hodgen.

3. **Public Comments:** No public comments.

4. **Business**
 - a. **Minutes:** A motion was made by Ellis to accept the October 18, 2021 minutes as written. A second was made by Reise. Motion carried.
 - b. **Revenues:** Discussion on September revenues shows the King Trust CD's both rolled over. A motion was made by Bahn to accept the September 2021 revenues as written. The motion was seconded by Ostrander. Motion carried.
 - c. **Expenditures:** A motion to accept the September 2021 expenditures as written was made by Hodgen. The motion was seconded by Wright. Motion carried.
 - d. **Expenditures correction:** A motion was made by Cimermancic to accept the corrections for the August 2021 expenditures. The motion was seconded by Ostrander. Motion carried.

5. **Informational Items:**
 - a. **September 2021 Vouchers Payable**
 - No discussion.
 - b. **September 2021 Donations**
 - An anonymous donation was received in the amount of \$65.00.
 - c. **October 2021 Statistics**
 - Most of the statistics recorded continue to show an upward and positive change.
 - d. **431 E. Huron update**
 - The water bill for the home is now current and the renter remains in residence.
 - Cory Anderson has resigned his position of property manager for the Carter Memorial Library. Lieutenant Anderson recommended Galen Hilbelink, a City of Omro employee, to take over this position as manager of the two properties on East Huron Street owned by the Library. Director Stobbe will pursue this matter.

 - e. **Director Report:**
 - A discussion was had on future expansion plans for the Carter Memorial Public Library.

- The Faux Stain Glass Art Class held October 23 was well received by the community with a full class. The rustic Christmas tree project is set for November 20th and has a full pre-registration as well.
- Crane day for the purpose of removing three trees close to the library building is set to begin on November 23.
- Storytime has been prepped and is running from November 16 through December 14.
- A Holiday Read-a-thon will be running from November 25 through January 1 for all ages.
- Director Stobbe attended a Saturday morning event to meet the candidates for the City Administrator position currently open.

6. **Agenda Items**

- Agenda items for the January 2022 board meeting will include a 4:00 start for Board members who are available at Omro’s H. B. Patch Elementary school to tour the newly renovated library under the direction of Stacey Wright, the school district’s librarian. The Library Board Meeting will follow at the H.B. Patch site.
- Director Stobbe will research and have available to the board a timeline of Princeton’s recently finished library project.
- Director Stobbe will present to the board the current qualification requirements for a library director.
- Other standing items remain the same.
- Director Stobbe has been asked to include in March’s agenda an item to revisit the marketing position which was vacated recently.

7. **Adjournment:** Ostrander made a motion to adjourn the meeting. The motion was seconded by Reise. The motion passed and the meeting was adjourned at 5:48 p.m.

Respectfully submitted,
Barbara Hodgen, Secretary

2022 Board Meeting Schedule

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

January 17, 2022	February 21, 2022	March 21, 2022
April 18, 2022	May 16, 2022	June 20, 2022
August 15, 2022	September 19, 2022	October 17, 2022
November 21, 2022		