

Library Board Meeting
Monday, February 21, 2022
4:30 p.m.

1. **Call to Order:** President Janet Abalan called the meeting to order at 4:35 p.m.
2. **Roll:** Those present were Director Julie Stobbe, President Janet Abalan, Nicole Bahn, Tom Ellis, Ann Reise, Eileen Cimermancic, and Cindy Ostrander. Absent: Stacey Wright and Barbara Hodgen.
3. **Public Comments:** No public comments.
4. **Welcome New City Administrator, Vicky Fitzgerald:** Introductions were made.
5. **Business**
 - a. **Minutes:** A motion was made by Ostrander to accept the January 17, 2022, minutes as written. A second was made by Ellis. Motion carried.
 - b. **Revenues:** A motion to accept the December 2021 revenues as presented was made by Bahn and seconded by Ostrander. Motion carried.
 - c. **Expenditures:** A motion to accept the December 2021 expenditures as presented was made by Ellis. The motion was seconded by Reise. Motion carried.
6. **Informational Items:**
 - a. **December 2021 Vouchers Payable**
 - No discussion.
 - b. **December 2021 Donations**
 - Donations in the amount of \$770.00 were reported for this period.
 - c. **January 2021 Statistics**
 - It was noted that we will be coming up on the 1-year mark of the new hours, open Monday-Thursday 9-6.
 - d. **2021 State Report**
 - Correction on spelling and address of Board member.
 - e. **Building Timeline**
 - Fitzgerald shared that the May 17th City Council meeting there would be a presentation by McMahon with updated costs for both the City Hall and Library.
 - Director was asked to create a brochure similar to the Baraboo Public Library brochure for their expansion project.
 - f. **Marketing Position Discussion**
 - Put on hold until June Meeting.
 - g. **New Director**
 - a. **Finalize Search Committee:** Cimermancic, Ostrander, Joan Fraleigh and Fitzgerald (City Administrator) volunteered to be on committee. Would like to have someone from the Friends of the Library as well as a few more people.
 - h. **Director Report:**

- Upcoming events in March: March Reading Challenge, Tot times on Tuesday morning, Literacy Night at OES Thursday, March 10th.

i. **Closed Session**

- Ellis motioned to go into closed session “Pursuant to Section 19.85(1)© of the Wisconsin State Statutes in order to conduct review and establish Library Director 2022 goals”. A second was made by Ostrander. Motion passed. Ostrander made a motion to come out of closed session. The motion was seconded by Bahn. Motion passed.

7. **Agenda Items**

- Invite Clairellyn Sommersmith, Assistant Director, Winnefox Library System to next board meeting to speak on process of hiring new director.

8. **Adjournment:** Cimermanic made a motion to adjourn the meeting. The motion was seconded by Ostrander. The motion passed and the meeting was adjourned at 5:53 p.m.

Respectfully submitted,
Julie Stobbe, Director

2022 Board Meeting Schedule

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

March 21, 2022	April 18, 2022	May 16, 2022	June 20, 2022	August 15, 2022
September 19, 2022	October 17, 2022	November 21, 2022		