

**Carter Memorial Library  
Library Board Meeting  
Monday, June 21, 2021  
4:30 p.m.**

1. **Call to Order:** President Janet Abalan called the meeting to order at 4:33 p.m. in the Carter Memorial Library Alder Room.
  
2. **Roll:** Those present were Director Julie Stobbe, President Janet Abalan, Nicole Bahn, Eileen Cimermancic, Tom Ellis, Cindy Ostrander, Ann Reise, Stacey Wright, and Barbara Hodgen.
  
3. **Public Comments:** No public comments.
  
4. **Business**
  - a. **Minutes:** Ostrander made a motion to approve the minutes from the May 17, 2021 board meeting. Reise seconded and the motion passed.
  - b. **Revenues:** A motion was made by Hodgen to accept the April 2021 revenues as written. The motion was seconded by Reise. Motion carried.
    - i. **Oshkosh Foundation Update:** Director Stobbe updated the board on current balances and some past history. No action taken at this time.
  - c. **Expenditures:** A motion was made by Ellis to accept the April 2021 expenditures as written. The motion was seconded by Bahn. Motion passed.
  - d. **COVID-19 protocols:** Ellis made a motion to revise the pandemic mask protocol. The new statement reads as follows: The Carter Memorial Library will make wearing masks optional. The motion was seconded by Ostrander. The motion passed unanimously.
  - e. **Witzke Electric estimate:** Director Stobbe presented an estimate to the board by Witzke Electric to replace all existing fluorescent lighting with LED lighting. The board requested another estimate to compare. The issue was tabled until a second estimate is available.
  
5. **Informational Items:**
  - a. **April 2021 Vouchers Payable**
    - No discussion.
  - b. **April Donations**
    - An anonymous donation of \$27.00 was made.
  - c. **May Statistics**
    - A continual uptick in usage is being seen. Even as the library continues to open up, e-book usage continues to increase.
  - d. **McMahon Architect update:** Director Stobbe presented a draft by the architect of an addition and renovation to the current library building. Discussion and questions followed.
  - e. **Directors Report**

- The first Story Walk went well despite the rain the last hour. The Women’s Service League is raising funds to support the story walk by having crafts on the 3rd Thursday of the month at the Farmer’s Market.
- White House Painting has finished the painting of the exterior of the building.
- The Summer Reading program started on June 14th. Sign ups are still being accepted.
- In July, the Winnebago directors will go before the UW Extension County Board to request funding for the next year. Director Stobbe praised the Board for their support of libraries.
- Director Stobbe shared handouts for Trustee Training in August.

6. **Agenda Items**

- Agenda items for the August board meeting will remain the same as the June agenda.

7. **Adjournment:** Ostrander made a motion to adjourn the meeting. The motion was seconded by Wright. The motion passed and the meeting was adjourned at 6 :00 p.m.

Respectfully submitted,  
Barbara Hodgen, Secretary

**2021 Board Meeting Schedule**

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

August 16, 2021

October 18, 2021

September 20, 2021 (budget)

November 1, 2021