

Carter Memorial Library
Library Board Meeting
Monday, April 15, 2024
4:30 p.m.

1. Call to Order: President Janet Abalan called the meeting to order at 4:31 p.m. in the Carter Memorial Library Alder Room.

2. Roll call and introductions: Those present were Director Anna Dinkel, Janet Abalan, Nicole Bahn, Eileen Cimermanic, Cindy Ostrander, Travis Shafer, Stacey Wright and Barbara Hodgen.

3. Public Comments: None

4. Approval of Agenda: A motion was made by Ostrander to approve the agenda. Cimermanic seconded the motion and the motion passed.

5. Approval of Minutes: A motion was made by Bahn to accept the minutes from the March 18, 2024 board meeting as written. A second was made by Ostrander. The motion carried.

6. February 2024 Vouchers Payable: No discussion.

7. Informational items:

a. February 2024 Revenues: A motion was made by Shafer to approve the February 2024 Revenues as written. The motion was seconded by Wright. The motion passed.

b. February 2024 Expenditures: A motion was made by Bahn to approve the

February 2024 expenditures. The motion was seconded by Cimermancic.
Motion passed.

- c. February 2024 Donations:** A donation of \$500.00 was received in February through the Oshkosh Area Community Foundation. The donation jar totaled \$89.00 in February.

8. Director's report:

a. Administrative duties for Director Dinkel included continued planning for this year's summer reading program. The program will once again include a "Gather at the Garden" event including performers.

The youth and children's area have been suited with new seating, new lighting and new toys in the children's area (pretend play market set).

b. On March 19, Director Dinkel and Miss Susan attended a materials and repair workshop.

A virtual Winnebago Library Advisory Committee (LAC) was held on April 11. The committee members discussed services that are offered and how offerings have changed over the past five years. Their findings will be reported in a new county agreement that will be presented to the county board before the year end. The CCBC choices workshop was held on April 12.

Director Dinkel will be attending the ALL WALS meeting on April 30.

c. Programming and Outreach duties include ongoing work with the library's two book clubs, Bookmarks @ Dauntless Soul Brew Co meeting today, and Cover to Cover which met at the library on March 28.

Spring Programming is in full swing with Storytime and Baby Time meeting weekly. Director Dinkel reported that the Lee Reiherzer History of Omro Saloons had 38 people in attendance.

Dinkel reported that the Solar Eclipse programming gave away 500 pairs of approved viewing glasses. 20 people attended the viewing party. Patrons may return used glasses to the library if they desire.

A plant and seed exchange event is on the agenda for Saturday, April 27 at 9:00 a.m. at the Carter Memorial Library.

There are four 1st grade visits scheduled at the library in May with a possibility of Kindergarten classes visiting as well.

d. Circulation and Collection Management duties continue with more relabeling paperbacks and children's picture books. The local history section has been weeded, and 2023 cleaning reports have been concluded by Dinkel and Ms. Joan. This report includes copies that may be physically missing or lost, pairing down books with multiple copies, and making sure patron records are reported accurately.

e. Director Dinkel reports the Friends group is currently in the middle of a membership drive through the end of April. They will be working on membership in the spring and working on issues of members not coming or having scheduling conflicts.

Statistics continue to show positive trends in circulation with a 51% increase in shoutbomb notifications. All circulation categories were up yearly. Once again this month, electronic circulation in magazines and HOOPLA saw the greatest percentage of increases. Activities attendance from March of 2023 was up 1493%.

9. Unfinished Business:

a. Jackson Life Insurance Policy Update:

A motion was made by Shafer to remove former director Julie Stobbe and former president Tom Ellis from the Jackson Life Insurance Policy associated with the King Trust. The motion continued to include Director Anna Dinkel and

President Janet Abalan to be added as authorized signers for the Jackson National Life Insurance Annuity policy, originally issued in 2011. Cimermancic seconded the motion and the motion passed.

Shafer introduced a second motion to move the full amount from the Jackson Life Insurance Policy to the MassMutual Ascend annuity, offered at 5.10% interest for a 5-year term. Cimermancic seconded the motion and the motion passed. The new annuity will be obtained through MassMutual Ascend and the investment updated. The current annuity with Jackson Life Insurance will be terminated. Board members were reminded that the interest from this annuity is used for children's materials exclusively.

b. Library Building and Space Planning:

The library building and space planning consisted of City Council Updates. Ostrander, the library board member representing the City Council, reported that the Council at this time is in talks only looking at viable solutions to space needs for the City of Omro and the Carter Memorial Library. At this point in time the City is looking at several of their property holdings. After board discussions, Director Dinkel informed library board members that a county funding formula used for capital reimbursement would not be feasible for the library if it is also housing city hall employees. It would obstruct current and future planning ideas for the Carter Memorial Library. Therefore, the library board is not amenable to having the city join the library building in a building project. Ostrander also brought up the idea of someone buying the rental house that sits on the current property at 431 E Huron Street (owned by the library) and moving it to new land. If someone would move the house to a new lot, it may save the library the additional expense of razing the home at a later date. Ostrander also informed the board of a city council workshop being held tomorrow at the Omro City Hall open to the public where concerns could be raised. Director Dinkel plans to be in attendance.

10. New Business: There was no new business at this time.

11. Future Agenda items: Wisconsin Surplus information on auctioning the house at 431 E Huron Street may be provided. Election of officers will take place on May 20.

12. Adjourn: A motion was made by Hodgen to adjourn the meeting. A second was heard from Ostrander. The motion passed. The meeting adjourned at 5:48 pm.

Respectfully submitted,
Barbara Hodgen, Secretary

2024 Board Meeting Schedule

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

May 20	June 17	August 19
September 16	October 21	November 18