



Carter Memorial Library Board Meeting Minutes

Date: MONDAY, February 16, 2026

Time: 4:32 PM

Place: Carter Memorial Library

- I. Call to order. President Stacy Wright called the meeting to order at 4:32 pm in the Carter Memorial Library.
- II. Roll call and introductions. Those present were Director Anna Dinkel, Library Board Stacy Wright, Janet Abalan, Nicole Bahn, Eileen Cimermancic, Barbara Hodgen, Cindy Ostrander, and Scott Jorgenson.
- III. Public comments.
- IV. Approval of agenda. A motion was made by Jorgenson to approve the agenda. Seconded by Abalan. Motion carried.
- V. Approval of minutes. A motion was made by Hodgen to approve the regular board minutes from January 19, 2026. Motion seconded by Abalan. Motion carried.
- VI. December 2025 Vouchers Payable.
- VII. Informational items.
 - a. December 2025 revenues. Motion made by Bahn to approve the December 2025 revenues as presented. Seconded by Ostrander. Motion carried.
 - b. December 2025 expenditures. Motion made by Bahn to approve the December 2025 expenditures as presented. Seconded by Jorgenson. Motion carried.
 - e. December 2025 donations. None.
- VIII. Director's report
 - a. Director Dinkel updated the board on the addition of an AED.
 - b. Dinkel is working on the spring newsletter and the summer reading program.
 - c. Director Dinkel informed the board that a new employee has been hired to replace the retiree.
 - d. Dinkel updated the board on an employee's absence
 - e. Dinkel is working on sorting, scanning, and properly destroying old files.
 - f. Dinkel completed the annual report.
 - g. Dinkel received a grant to be trained to be a PBS library ambassador. She is working on her education for that.
 - h. Staff will have their inservice on March 27
 - i. Dinkel attended the Annual Winnefox Meeting
 - j. Dinkel will attend the ALL WALIS Meeting on February 24

- k. Dinkel will attend the WTEC meeting on March 13
- l. Dinkel will attend the Small Library LAC on March 19
- m. Dinkel updated the board on current programming including Winter Book Bingo, Winter Play, Winter Storytime, Winter Babytime, Adult Arts & Crafts, Art with Miss Anna, and the Detective Science Series and Wizarding 101 by AmeriCorps and 4H.
- n. A new nursing home delivery schedule has been established
- o. Work is being done to establish new procedures for the processing room.
- p. New workflow and procedures for book mending have been established
- q. The Friends of the Library have donated \$300 towards the library's presence at the School District of Omro's Family Literacy Night on March 12.
- r. December 2025 statistics.

IX. Unfinished business

- a. Hiring updates - Kathy Jankowski was hired to replace the recent retiree.
- b. Building updates- The board discussed options for moving forward with a future expansion project.

X. New business

- a. 2025 annual report. A motion was made by Abalan and seconded by Hodgen to accept the annual report. Motion carried.

XI. Future agenda items

- a. New building update.

XII. Adjourn. A motion was made by Ostrander to adjourn the meeting, seconded by Abalan. The motion carried. Meeting adjourned at 5:43pm.

Submitted By Eileen Cimermancic, Board Secretary

2026 Board Meeting Schedule

Meetings are at 4:30 pm on the 3rd Monday of the month. Board meetings are not scheduled for July and December.

March 16

April 20

May 18

June 15

August 17

September 21

October 19

November 16