

Carter Memorial Library
Library Board Meeting
Monday, June 19, 2023
4:30 p.m.

1. Call to Order: President Janet Abalan called the meeting to order at 4:31 p.m. in the Carter Memorial Library Alder Room.

2. Roll call and introductions: Those present were Director Anna Ludwig, Janet Abalan, Nicole Bahn, Jeffrey Beem, Cindy Ostrander, Travis Schafer, and Barbara Hodgen. Stacey Wright and Eileen Cimermercic were absent.

3. Public Comments: None

4. Approval of Agenda: A motion was made by Beem to approve the agenda. Ostrander seconded the motion. The motion passed.

5. Approval of Minutes: A motion was made by Bahn to accept the minutes from the May 15, 2023 board meeting as written. A second was made by Beem. The motion carried.

6. April 2023 Vouchers Payable: No discussion was had on the April vouchers.

7. Informational items:

1. Revenues: A motion was made by Hodgen to approve the April 2023 revenues as written. The motion was seconded by Ostrander. The motion passed.
2. Expenditures: A motion to accept the April 2023 expenditures as written was made by Beem. The motion was seconded by Schafer. The motion passed.
3. Donations: There are no donations to report for April 2023.

8. Directors report:

- Nate's Tree Care will be coming to take out the overgrown bushes on the back side of the library facing 21.
- Master Gardeners will further assess the situation once the bushes are removed.
- Director Ludwig reported applying for and receiving a scholarship for her LDI workshops. that nearly covers all costs.
- Director Ludwig communicated that Storytime numbers are increasing. Ludwig is trying out Baby Time to split up age groups.
- Director Ludwig has brainstormed with staff member Fraleigh and they feel the drop in DVD numbers checked out by patrons may be due to an increase in streaming services now available to the public from many providers.
- Friends of the Library will meet next in July.
- Father's Day raffle has now ended.
- Hoopla numbers are up.

- The complete May 2023 Director's Report is available by clicking the link at the end of the minutes.

9. Unfinished Business: None

10. New Business:

- a. Moving Unallocated Funds to Oshkosh Area Community Foundation. A short discussion was held on moving unallocated funds. As a result, a motion was made by Bahn to move \$100,000.00 from Future Capital Expenditures to the Oshkosh Area Foundation. The motion was seconded by Beem.
- b. Capital Project County Funding Formula Next Steps: A conversation was had on next steps that could be taken by the board in terms of moving the building project forward. Director Ludwig has some contacts she may use to help with the progression. Patience was advised.
- c. The Library Director Six Month Evaluation was shared and is due to President Abalan by the end of June by all Board members.
- d. Director Ludwig reported that there were 72 participants in the opening day party for the summer reading program.

11. Future Agenda Items:

- A Friends update will be provided at the August meeting.
- Report from Director Ludwig on information she could glean from her library contacts.
- Director Ludwig's first six month evaluation.

12. Adjourn: A motion was made by Ostrander to adjourn the meeting. A second was made by Beem. The motion passed. Meeting adjourned at 5:22 p.m.

Respectfully submitted,
Barbara Hodgen, Secretary

2023 Board Meeting Schedule

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

August 21	September 18	October 16	November 2
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[June 2023 Directors Report](#)