

**Carter Memorial Library  
Library Board Meeting  
Monday, March 20, 2023  
4:30 p.m.**

1. **Call to Order:** President Janet Abalan called the meeting to order at 4:31 p.m., in the Carter Memorial Library Alder Room.
2. **Roll:** Those present were Director Anna Ludwig, Janet Abalan, Nicole Bahn, Eileen Cimermancic, Cindy Ostrander, Travis Schafer, Stacey Wright, and Barbara Hodgen. Jeffrey Beem is absent.
3. **Public Comments:** None
4. **Approval of Agenda:** A motion was made by Ostrander to approve the agenda. A second was made by Schafer. Motion passed.
5. **Approval of Minutes:** A motion was made by Schafer to accept the minutes from the February 20, 2023 board meeting as written. A second was made by Wright. The motion carried.
6. **January 2023 Voucher's Payable:** No discussion was had on the December vouchers.
7. **Informational items:**
  - a. **Revenues:** A motion was made by Ostrander to approve the January 2023 revenues as written. The motion was seconded by Bahn. Motion passed.
  - b. **Expenditures:** A motion to accept the January 2023 expenditures as written was made by Schafer. The motion was seconded by Cimermancic. The motion passed.
  - c. **Donations:** Donations will be reported next month.
8. **Directors report:**
  - a. **February Statistics:** Library traffic in general has been quite consistent. However, the 5:00 to 6:00 p.m. traffic flow has increased as more patrons become aware of the later hours. Please see the attachment at the end of the minutes for a full report.
  - b.
9. **Unfinished Business:** None
10. **New Business:** None
11. **Future Agenda Items:** Agenda standing items remain the same.
12. **Adjourn:** A motion was made by Schafer to adjourn the meeting. A second was made by Ostrander. The motion passed. Meeting adjourned at 5:17 p.m.

Respectfully submitted,  
Barbara Hodgen, Secretary

### **2023 Board Meeting Schedule**

Meetings will be held on the third Monday of each month at 4:30 p.m., with the exception of July and December.

April 17	May 15	June 19	August 21
September 18	October 16	November 20	

<https://docs.google.com/document/d/1Fkj3OA3tSDgBzxNPWfrDC4n5pjaLS4q-zHMbKoC6Uoo/edit>

# Carter Memorial Library OMRO

## March 2023 | Director's Report

### Administrative

- Finished cleaning/organized Storytime file cabinet
- ALL WALS | March 21
- Library Closed | April 7, Good Friday
- Hosting OADC Annual Meeting | April 24
- WLAC | April 13

### Continuing Education

- WAPL | April 26-28
- CCBC Choices Workshop | April 20

### Programming & Outreach

- Literacy Night | March 9



- *March Into Reading* | March 1-31
- Storytime | April 4-May 23, Tuesdays at 9:30 am
- Book Club | March 23 at 5:00 pm
- Plant Propagation Event | March 25 at 9:00 am
- Monday Matinees | April, Mondays at 2:00 pm
- Book Subscription Boxes | Beginning in April, first pickup in May
  - Blooming Bookworms | Kids
  - Book Lovers | Teens and Adults
- Unwind Wednesdays | April, Wednesdays at 2:30 pm
- Money Smart Week, *Passing It On, Or Passing the Buck?* | April 15 at 10:00 am
  - Partnership with The Estate Planning Group LLC
- Local Author Visit, Bryce Pomplun | April 20 at 4:00 pm
- Planning Summer Reading Program
  - 7-week program | June 12-July 28
  - Paul Merklein | Cartoonist
  - Danielle Lee | Hoop Elation
  - Summer garden partnership | Casa Esther, FoodWise



# *Carter Memorial Library*

## OMRO

- LEGO Lab, Building Together (STEAM Drop-In), Storytime, Babytime, Boys & Girls Club, Movies @ the Library

### Circulation & Collection Management

- Biographies moved to end of non-fiction section
- Using \$250.00 credit to order new Large Print titles
- Order from King Account by end of March
  - New interest will be calculated end of March and deposited in April
- LP and Picture Book Collection Rotation happening this week (back in contact with Fox View Manor)

### Friends

- Next Meeting | Thursday, April 20 at 4:15 pm
- Bag Sale of books is currently taking place | \$1.00/bag
- Obtained raffle license